



Position Title: Thrift Store Associate/Merchandiser/Cashier

Department: St. Francis Gift & Thrift, Auburn NE

FLSA Status: Non-Exempt (Part Time)

Location: Auburn, Nebraska

Reports to: Thrift Store Manager - Auburn

Date Created: October, 2023

God has called **us** to **build up** the **Body of Christ** in southern Nebraska through the spiritual and corporal works of mercy. We are **called** to **grow** in holiness, **walk** in trust, **serve** with integrity, and **faithfully** proclaim the Gospel.

Hours: Wednesday 9:00-2:30, Thursday 1:00-6:30, Saturdays 8:00-1:30. Occasionally additional hours available.

Position Summary: The Thrift Store Associate/Cashier sells merchandise to individuals in the store and showroom by performing the following duties:

Essential Functions:

- Assists customers with checkout and payment utilizing the store's POS system.
- Provide customer service assisting customers with purchases and questions.
- Assist in receiving donations and loading large furniture purchases.
- Assist with intake and sorting donated items into correct categories.
- Assist in pricing items and merchandising items according to standards.
- Work with volunteers and help with duties, as needed.
- All other duties as assigned.

- Represent, communicate, and integrate authentic Catholic social teaching in the presentation of CSS' mission.

Preferred Competencies:

- Communication; written and verbal
- Accuracy
- Teamwork
- Problem Solving
- Ethical
- Safety and Security

Subject to the Constitution of the United States and all applicable state and federal laws, CSS does not discriminate in its employment practices or in the administration and dissemination of its programs and services.

Qualifications:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience. Must be knowledgeable about the Catholic Church and support its moral and religious teachings.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, walk, use hands to handle or feel, reach with hands or arms, climb or balance, stoop, kneel, crouch, or crawl, and talk or hear. The employee must regularly lift and/or move up to 15 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds.

Working Environment:

While performing the duties of this job, the employee is frequently exposed to inside conditions, including dust and cleaning solutions.